

BOARD OF EDUCATION
CHILLICOTHE CITY SCHOOL DISTRICT

Regular Meeting

July 28, 2008
Mt. Logan Elementary
5:45 p.m.

Members Present: Mr. Benson, Mr. Drewyor, Mr. Hartmus, Mr. Markley, Mr. Mullins

Staff Present: Miss Atwood, Mr. Crago, Mr. Rose

At 5:00 p.m. the Board, Administration and public visitors did a walk through of the Mt. Logan Elementary playground area.

At 5:30 p.m. a public hearing was held to review the District's Continuous Improvement Plan. Miss Atwood explained the Continuous Improvement Plan is a guide to all grants and the goals for which they are targeted. She also reviewed and explained various grants in the plan and pointed out changes and updates.

Call to Order

Mr. Drewyor called the meeting to order and Mr. Rose called the roll. Mr. Drewyor announced the meeting was being recorded by audio tape which will become a part of the minute record. Mr. Drewyor led the Pledge of Allegiance.

08-07-09 Approval of Board Agenda

It was moved by Mr. Hartmus and seconded by Mr. Markley to adopt the agenda and addendum for the July 28, 2008 Board of Education Regular Meeting as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

Public Participation

Mr. Drewyor welcomed all visitors to the meeting and opened the floor for public participation.

The following individuals addressed the Board with their concerns about supplemental contracts for theater performances not being renewed for teacher Tim Kennard. They were all complimentary of Mr. Kennard's supervision of play productions in which they were involved and asked the Board to reconsider the supplemental contract awards.

1. Eric Zanni, 186 Grand Avenue, Chillicothe, a 2008 CHS graduate
2. Richard Walsh, East Main Street, Chillicothe, a CHS student
3. Taylor Harrison, 880 Cliffside Drive, Chillicothe, a CHS student

Mr. Drewyor asked CHS Principal John Payne to respond to their concerns. Mr. Payne explained Mr. Kennard's certification and expertise is in Math and Computers. Mr. Payne has recommended Mary Kate Doerres for those supplemental contracts based on her degree in theater from Otterbein College and concentrated work in that area. He said he would like to see the program go in a new direction to include state competitions and that Ms. Doerres has the expertise for that direction.

Presentation of Administrator's Professional Evaluation and Development System for 2008-2009

Mr. Crago submitted the Administrator's Professional Evaluation and Development System for 2008-2009 for the Board's review. The Board discussed the different administrative positions and their criteria for evaluation. Mr. Rose reviewed the salary and merit pay structures under the new plan in comparison to the current administrative salary schedule. Miss Atwood explained the rubrik in the plan is based on the state department's rubrik.

Mr. Mullins suggested the Board needed more time and information to study how the plan would work. Mr. Drewyor agreed and suggested the Board schedule a work session to further discuss this administrative plan as well as district facilities and the current and future status of the district's budget plan.

District Report Card Update

Miss Atwood distributed copies of the new state report card being released for public information. She reviewed and explained the ratings for each building and the district as a whole and what this means to the Board, staff and community.

08-07-10 Treasurer's Report and Recommendations

It was moved by Mr. Mullins and seconded by Mr. Markley to approve the following resolutions / recommendations as a group:

A. MINUTES

To approve the Board of Education minutes of the June 30 regular meeting and the July 10, 2008 special meeting as presented.

B. FINANCIAL REPORTS

To approve the financial reports for the month of June 2008 and the updated Five-Year Forecast as presented.

C. INTER-FUND TRANSFERS

To approve the following transfers as recommended:

\$ 144.88	Transfer from the General Fund to the Non-Voted Permanent Improvement Fund for the interest earned during the month of May on construction fund money.
\$ 31,399.90	Advance from the General Fund to the Workbook Uniform Supplies Fund to close the fiscal year.
\$ 6,715.45	Advance from the General Fund to the Construction Fund to close the fiscal year.
\$ 3,212.80	Advance from the General Fund to the Public School Support Fund - Bus Garage to close the fiscal year.
\$ 16,226.33	Advance from the General Fund to the Public Preschool Grant to close the fiscal year.
\$ 43,725.04	Advance from the General Fund to the Literacy Improvement Grant to close the fiscal year.
\$ 29,007.71	Advance from the General Fund to the Entry Year Grant to close the fiscal year.
\$ 38,953.42	Advance from the General Fund to the Title VI-B IDEA Grant to close the fiscal year.
\$ 139,633.08	Advance from the General Fund to the Title I Grant to close the fiscal year.
\$ 9,135.64	Advance from the General Fund to the Title V Grant to close the fiscal year.
\$ 1,634.33	Advance from the General Fund to the Drug Free Grant to close the fiscal year.
\$ 71,922.19	Advance from the General Fund to the Title II-A Grant to close the fiscal year.
\$ 10,595.68	Advance from the General Fund to the Learn and Serve Grant to close the fiscal year.

D. FY2009 TEMPORARY APPROPRIATIONS

To adopt the updated 2008-2009 Temporary Appropriation measure as presented.

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-11 Appointment of OSBA Delegate and Alternate

It was moved by Mr. Benson and seconded by Mr. Drewyor to appoint Mr. Hartmus as the official delegate and Mr. Mullins as the alternate delegate to the Ohio School Boards Annual Business Meeting to be held November 10, 2008, in Columbus, Ohio at the Convention Center. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr.

Mullins-yes. The motion carried.

08-07-12 Approval of Renewal of Vision Insurance

It was moved by Mr. Markley and seconded by Mr. Mullins to renew the contract with MedBen to provide vision insurance benefits effective August 1, 2008. The rates for single coverage will be \$8.59 per month, employee and one other dependent will be \$17.14 and family coverage will be \$25.93 per month. This represents a 3% increase. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

Treasurer's Informational Items

Mr. Rose reported total interest earned on all investments for fiscal year 2008 was \$505,664.47. General Fund interest was \$414,309.59 of that total figure.

08-07-13 Approval of Agreement with Ohio University-Chillicothe

It was moved by Mr. Drewyor and seconded by Mr. Benson to approve the 2008-2010 Memorandum of Agreement between Ohio University-Chillicothe and the Chillicothe City School District in cooperating to furnish clinical education to students enrolled in the Nursing Program at the University beginning with the 11th grade level at Chillicothe High School. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-14 Approval of Agreement with Ross-Pike Educational Service District

It was moved by Mr. Benson and seconded by Mr. Hartmus to approve the Alternative Intervention Center Agreement with the Ross-Pike Educational Service District for the 2008-2009 school year. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-15 Approval of Organizational Chart (Policy CCA) for 2008-2009

It was moved by Mr. Markley and seconded by Mr. Mullins to approve the Chillicothe City School District Organizational Chart (Policy CCA) for the 2008-2009 school year as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

Agenda Items Tabled

The Approval of the Merit Pay for the Administrator's Compensation Plan and the Approval of the Administrator's Professional Evaluation and Development System were tabled pending further review and discussion.

08-07-16 Approval of Personnel Items

It was moved by Mr. Mullins and seconded by Mr. Markley to approve the following personnel recommendations pursuant to the terms and conditions of the new employee's individual contract and his / her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure / certification from the Ohio Department of Education, (3) verification of experience and training, and (4) negative results on a drug test.

A. RESIGNATIONS

1. Certificated

Tina Henness – Latchkey Teacher – Worthington Elementary – Effective July 23, 2008

Alissa Putnam – School Patrol & Bus Pupil Supervision, P.M. – Mt. Logan – Effective July 7, 2008

B. LEAVE OF ABSENCE

1. Non-Certificated

Lois Adkins – Cafeteria Manager – Tiffin – Requesting paid medical leave from August 25, 2008 until March 31, 2009. (Doctor's statement on file)

C. EMPLOYMENTS

1. Certificated

Abby White – Direct Service for Special Needs Child. Effective July 17, 2008 – \$1,050

Devin Kropinak – Sixth Grade Math – CMS – One Year Contract – B.S.; 0 exp.; \$30,503

Danni Williams – Seventh Grade Reading / Language Arts – CMS – One Year Contract –

B.S.; 1 yr exp.; \$31,876

2. Non-Certificated

Linda Beaver – Code-a-phone Operator – District-wide – 2008-2009 school year \$25.50 per hour

3. Substitute Teacher (\$80.00 per day, substitutes used on an as needed basis)

Kristin McCleese

4. Substitute Custodian

Dick Betts

5. Supplemental Contracts – Certificated

Gina Benson – Spanish Club Advisor – CHS – 1 yr exp.; \$488

Judson Burns – Pep Band Director – CHS – 3 yrs exp.; \$1,068

John Caramico – Department Coordinator, English / Speech – CHS – 18 yrs exp.; \$1,983

Marty Dunn – Department Coordinator, Science – CHS – 20 yrs exp.; \$1,983

Mala Kennard – Musical, Director of Vocal Music – CHS – 19 yrs exp.; \$2,898

Chris Kuzmanoff – Department Coordinator, Music – CHS – 0 exp.; \$1,220

Sarah Luthman – Cross Country Coach – CMS – 1 yr exp.; \$1,220

Mike McCorkle – Department Coordinator, Social Studies – CHS – 3 yrs exp.; \$1,373

David McDonie – AFS Advisor – CHS – 1 yr exp.; \$488

Angie Walls – Department Coordinator, Guidance / Testing – CHS – 2 yrs exp.; \$1,220

Roll call on above group of resolutions: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-17 Resolution to Employ Licensed Individuals for Coaching and Directing Pupil Activity Programs

It was moved by Mr. Hartmus and seconded by Mr. Benson to approve the following Resolution to employ licensed individuals not employed by the District for coaching or directing pupil activity programs.

WHEREAS this Board has posted these positions as being available to employees of the District who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such position, and

WHEREAS this Board then advertised these positions as being available to individuals who hold educator licenses not employed by this District, the following persons meeting all of the Board's qualifications have applied for, been offered, and accepted such position,

BE IT THEREFORE RESOLVED, that these licensed individuals be employed for the positions listed below for the 2008-2009 school year.

Certificated Supplemental Contracts (not employed by District) for 2008-2009 School Year

Napoleon Cross – Saturday In-School Suspension – CHS – 12 yrs exp.; \$13.95 per hour

Mary Kate Doerres – Senior Class Production – CHS – 0 exp.; \$2,135

Mary Kate Doerres – Musical, Director of Drama – CHS – 13 yrs exp.; \$2,898

Mary Kate Doerres – Dramatics Director – CHS – 0 exp.; \$2,135

Mary Kate Doerres – Revue Director – CHS – 0 exp.; \$1,525

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-18 Resolution to Employ Non-Licensed Individuals for Coaching and Directing Pupil Activity Programs

It was moved by Mr. Mullins and seconded by Mr. Drewyor to approve the following Resolution to employ non-licensed individuals not employed by the District for coaching or directing pupil activity programs.

WHEREAS this Board has posted these positions as being available to employees of the District who hold educator licenses, and no such employee meeting all of the Board's qualifications has applied for, been offered, and accepted such position, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such person meeting all of the Board's qualifications has applied for, been offered, and accepted such position,

BE IT THEREFORE RESOLVED, that these non-licensed individuals be employed for the positions listed below for the 2008-2009 school year.

Non-Certificated Supplemental Contracts (not employed by District) for 2008-2009 School Year

Gina Baldwin – Asst Band Director – CHS – 4 yrs exp.; \$2,593
Robin Beard – Asst Varsity Cheerleading, Fall – CHS – 0 exp.; \$1,068
Missy Butt – Jr. Varsity / Reserve Asst Cheerleading, Fall – CHS – 0 exp.; \$1,068
Robert Walls – Technical Director, Dramatics – CHS – 12 yrs exp.; \$3,813
Robert Walls – Supervisor Auditorium Facilities – CHS – 8 yrs exp.; \$3,508

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-19 Approval of Volunteers

It was moved by Mr. Mullins and seconded by Mr. Hartmus to approve the following volunteers. The volunteers' approval is contingent upon (1) receipt of a satisfactory criminal record check, (2) negative results on the drug test, and (3) having a pupil activity permit from the Ohio Department of Education.

Greg Davis – Volleyball – CHS

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-20 Approval of Extended Days Contracts

It was moved by Mr. Markley and seconded by Mr. Mullins to approve the following Extended Days Contracts.

Rebecca Scott – School Literacy Consultant – 16 extended days – Daily Rate \$288.13

Nancy Thornsberry – School Literacy Consultant – 16 extended days – Daily Rate \$291.35

Note: Both consultants will be paid out of the School Literacy Consultant State Grant.

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-21 Approval of Revised Continuous Improvement Plan for 2007-2010

It was moved by Mr. Benson and seconded by Mr. Markley to approve the Continuous Improvement Plan for 2007 - 2010 with revisions as presented. The plan has been revised based on the current 2008 - 2009 data. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-22 Adoption of Resolution for District Entry Year Participation for 2008 - 2009 School Year

It was moved by Mr. Hartmus and seconded by Mr. Mullins to adopt the Resolution for the District to participate in the Ross-Pike Entry Year Consortium for the 2008-2009 school year. The Chillicothe City School District will act as the fiscal agent.

Resolution for District Entry Year Participation

WHEREAS, this governing Board desires to participate in the Ross-Pike Entry Year Consortium,

WHEREAS, the Ross-Pike Entry Year Consortium shall address the ten areas for performance-based literature as outlined in the Teacher Education and Licensure Standards (Administrative Code Rules 3301-24-02) and shall meet the guidelines established by the Ohio Department of Education,

WHEREAS, the Ross-Pike Entry Year Consortium will assess \$2,000 per entry year participant (minus State Reimbursement) to cover the program operational expenses including:

- \$ Mentor stipends of \$850 upon satisfactory completion of all responsibilities,
- \$ Lead Mentor stipends of \$125 per mentor / entry year pair, and
- \$ Training, meeting, and material costs for mentors and entry year teachers,

§ Training and meeting costs for second year teachers (Classroom Management, Differentiated Instruction).

WHEREAS, the districts will identify and submit entry year participant names each year by August 30 and additional participants no later than November 15th. The District will be invoiced by September 30th and payment due within 30 days. For the additional participants, the district will be invoiced by November 30th each year with payment due within 30 days.

NOW, THEREFORE, BE IT RESOLVED, by the Chillicothe Board of Education, to participate in the Ross-Pike Entry Year Consortium. Chillicothe City Schools will act as the fiscal agent for the Ross-Pike Entry Year Consortium.

This resolution has been adopted by the Board prior to August 30th.

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-23 Approval of Job Descriptions

It was moved by Mr. Mullins and seconded by Mr. Markley to approve the following job descriptions.

Building and Grounds Supervisor
School Psychologist
Technology Specialist
Secretary to the Superintendent
Transportation Supervisor
Business Services Executive Secretary
Secretary II / Special Education Services
Football Equipment Manager
Speech / Language Pathologist
Coordinator of Guidance and Testing
Coordinator of Library - Media K-5
Guidance Counselor
Elementary Principal
Middle School Principal
Middle School Assistant Principal / Federal Program Coordinator
High School Principal

Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-24 Resolutions Approved as a Group

It was moved by Mr. Mullins and seconded by Mr. Hartmus to approve the following resolutions as a group:

A. APPROVAL OF INSTRUCTIONAL FEES AND COURSE FEES FOR THE 2008-2009 SCHOOL YEAR

To approve the workbooks, periodicals, instructional fees and course fees for the 2008-2009 school year as presented. The list is on file in the Office of Curriculum and Instruction.

B. APPROVAL OF CLUB FEES, LAB FEES, AND SUPPLIES FOR THE 2008-2009 SCHOOL YEAR

To approve the Club Fees, Lab Fees, and Supplies for the 2008-2009 school year as presented. The list is on file in the Office of Curriculum and Instruction.

Roll call on above group of resolutions: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-25 Approval of Transportation Handbook

It was moved by Mr. Benson and seconded by Mr. Drewyor to approve the Transportation Handbook for the 2008-2009 school year for eligible bus riders as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-26 Approval of Field Trips for the 2008-2009 School Year

It was moved by Mr. Mullins and seconded by Mr. Hartmus to approve the list of Field Trips for the 2008-2009 school year as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-27 Approval of Assessing and Grading Student Achievement Booklet

It was moved by Mr. Drewyor and seconded by Mr. Mullins to approve the PreK - Grade 12 Assessing and Grading Student Achievement Booklet for the 2008-2013 school year as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-28 Resolutions Approved as a Group

It was moved by Mr. Markley and seconded by Mr. Mullins to approve the following resolutions as a group:

A. APPROVAL OF REVISED PHYSICAL EDUCATION GRADED COURSE OF STUDY

To approve the 2006 - 2011 Revised Physical Education Graded Course of Study for Preschool - Grade 12 as presented.

B. APPROVAL OF GLOBAL LANGUAGE ADDENDUM TO CHINESE GRADED COURSE OF STUDY

To approve the Global Language Addendum to the Chinese Graded Course of Study for Grades K-8 as presented.

Roll call on above group of resolutions: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-29 Approval of Gifted Program

It was moved by Mr. Benson and seconded by Mr. Hartmus to approve the Gifted Program that is aligned with the new 2008-2009 Gifted Operations Standards. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

08-07-30 Approval of the Safety Plan

It was moved by Mr. Mullins and seconded by Mr. Benson to approve the Safety Plan for the Chillicothe City Schools as presented. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

Board Policy Revisions for Considerations

These policies are presented for review prior to recommendation at the August 25, 2008 regular Board of Education meeting. These policies reflect the changes to bring District policies into compliance with the current laws and are recommended by the Ohio School Boards Association.

File: BBF/BBFE	Board Member Code of Ethics
File: BBFA	Board Member Conflict of Interest
File: BCA	Board Organizational Meeting
File: BD	School Board Meeting
File: BDDH (also KD)	Public Participation at Board Meetings
File: GCBB	Professional Staff Supplemental Contracts
File: IGBB	Programs for Gifted Students
File: IKB	Homework
File: IKEB/IKEB-R	Acceleration
File: IKF	Graduation Requirements

Meeting Scheduled

A special board meeting was scheduled for August 13, 2008 at 5:30 p.m. at CHS for the Employment of Personnel and a work session to further discuss the Administrative Evaluation and Professional Development System as well as district facilities and budget.

Closing Comments

Miss Atwood noted that September 5, 2008 is the deadline for background checks from all employees in the district.

Mr. Mullins and Mr. Benson thanked the staff and parents from Mt. Logan for the playground information.

Mr. Markley noted this was Miss Atwood's last board meeting and thanked her for her years of service to the Chillicothe City School System.

08-07-31 Adjournment

It was moved by Mr. Mullins and seconded by Mr. Markley to adjourn. Roll call: Mr. Benson-yes, Mr. Drewyor-yes, Mr. Hartmus-yes, Mr. Markley-yes, Mr. Mullins-yes. The motion carried.

The meeting adjourned at 7:30 p.m.