### CHILLICOTHE CITY SCHOOLS

# Attendance Policy Guidance

WHAT PARENTS
NEED TO KNOW:
ATTENDANCE
2019-2020 &
HOUSE BILL 410



### WHAT IS HOUSE BILL 410?

In December 2016, the Ohio General Assembly passed House Bill 410 to encourage and support a preventative approach to excessive absences and truancy. To support academic success for all students, the district will partner with students and their families to identify and reduce barriers to regular school attendance. The district will utilize a continuum of strategies to reduce student absence including, but not limited to:

- Consistent and timely notification of student absence to the parent or guardian
- Development and implementation of an absence intervention plan, which may include supportive services for students and families
- Counseling services
- Parent education and parenting programs
- Mediation
- Intervention programs available through juvenile authorities
- Referral for truancy, if applicable.

### CONTACT INFORMATION

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# DISTRICT PLANS AND PROCEDURES

Absences are counted in hours, not days. When a student accumulates a certain amount of absent hours as noted by the chart below, the school begins the process of absence intervention. The Attendance Intervention Team will meet and develop a plan to improve attendance.

### WHAT IS AIT? ATTENDANCE INTERVENTION TEAM

Through invitation, the school attendance counselor may send notification of an Attendance Intervention Team meeting. This is a meeting with parents/guardians, attendance counselors, school officials and teachers, support staff, and all other relevant adults to develop an Attendance Intervention Plan for the student. Each plan will be individualized to meet the needs of the student and help prevent absenteeism.

Student Absences	Within 7 Days	Within 14 Days	On-going	61 Days from Plan Date
Unexcused Absences 30 Consecutive Hours 42 Hours in a month 72 Hours in a year	Parents notified and letter sent home regarding absences and invitation to attend the Attendance Intervention Team Meeting.	Attendance Intervention Team meets to develop a plan for improved attendance.	The Attendance Office and Team will monitor progress with the plan and make adjustments to the plan as needed on an individual basis.	Attendance Intervention Plan implemented and reviewed by the Attendance Intervention Team. By 61 Days from the Plan date, the district attendance officer shall file a complaint to the juvenile court if the child has refused to participate or failed to make satisfactory progress with the plan.
Excused Absences	Within 7 Days	Within 14 Days	On-going	61 Days from Plan Date
38 Hours in a month	Parents notified and letter sent home regarding absences and invitation to attend the Attendance Intervention Team Meeting.	Attendance Intervention Team meets to develop a plan for improved attendance.	The Attendance Office and Team will monitor progress with the plan and make adjustments to the plan as needed on an individual basis.	Attendance Intervention Plan implemented and reviewed by the Attendance Intervention Team. By
65 Hours in a year				61 Days from the Plan date, the district attendance officer shall file a complaint to the juvenile court if the child has refused to participate or failed to make satisfactory progress with the plan.

## What is Habitual Truancy?

- The term 'chronic truant' is removed from legislation and replaced with Habitual Truant
- Habitual Truant any student of compulsory school age who has been absent without a legitimate school excuse for absences of:
  - 30 or more consecutive hours
  - 42 total hours in one school month
  - 72 total hours in one school year
- Excessive Absent a child of compulsory school age who is absent with or without a legitimate excuse from the public school the child is supposed to attend for
  - 38 or more hours in one month
  - 65 or more hours in one school year